



ARENA REIT COMMUNICATIONS POLICY

February 2024

1. Overview

Arena is committed to providing all stakeholders with accessible, accurate and timely information on its activities and performance. To achieve this, Arena regularly communicates information to stakeholders through a range of methods, forums and publications.

This document sets out Arena's policy for communicating with its external stakeholders and other persons that wish to obtain information about Arena from time to time.

This policy is to be read in conjunction with Arena's [Continuous Disclosure Policy](#) (which is available on the Arena website).

2. Methods of communication

Arena communicates with investors and their advisers by the following means:

- ASX announcements
- Annual reporting
- Half year reporting
- Announcements and information on the Arena website (see below)
- Email updates of announcement and events to Arena subscribers
- Investor update letters
- Presentations
- Half-yearly teleconferences accessible through the Arena website
- Webcasts and video recordings accessible through the Arena website
- Additional material posted in the mail periodically.

3. Information available online

Arena maintains best practice in securityholder communications. One of Arena's main methods of communicating information is through its website located at www.arena.com.au.

The following information is made available on the Arena website:

- Annual and half year financial reports
- Sustainability Report
- Continuous disclosure notices and ASX announcements
- Media releases
- Notices of meetings
- Teleconferences and webcasts
- Presentations (including bi-annual, following financial results)
- Distribution announcements
- Current ASX listed unit price (delayed 20 minutes)

- Investor updates
- Corporate governance policies and charters.

Information is posted to the Arena website as soon as practicable and in accordance with Arena's Continuous Disclosure Policy.

4. [Australian Securities Exchange \(ASX\) listed products - communications to investors and the market](#)

Please see Arena's [Continuous Disclosure Policy](#).

5. [General media releases and public comment](#)

[Clearance for Arena releases](#)

All information to be communicated to the media, whether written or oral, must first be approved by the Managing Director.

Where the Managing Director is absent or unavailable, approval may be given by the Chair of the Board.

If an announcement is required to be given to ASX, it must not be given to the media before confirmation of the announcement's release to the market by ASX. This includes giving information to the media on an embargoed basis. Please see Arena's Continuous Disclosure Policy for further information.

6. [Public addresses](#)

A copy of all presentations and addresses relating to Arena strategy and operations must be approved by the Managing Director and Head of Risk and Compliance before they are given.

7. [Comment solicited by media](#)

All media enquiries, including requests for interviews, must be referred to the Chief of Investor Relations and Sustainability and the Managing Director, before responding to such enquiries or requests (and before agreeing to an interview).

The Managing Director may elect to deal with the enquiry or refer it to the appropriate spokesperson.

8. [Authorised spokespersons](#)

[Who is authorised to speak on behalf of Arena?](#)

Arena limits the number of persons authorised to speak on its behalf. In the first instance comment should be sought from the Managing Director.

This is to minimise the risk of inconsistent communications and, in the case of information that is required to be disclosed to ASX, to reduce the risk of inadvertent disclosure to third parties before the information is given to ASX.

All authorised spokespersons must be familiar with Arena's Continuous Disclosure Policy.

9. Review

Arena will review this policy annually to assess that it is operating effectively and to consider whether any changes are required to the policy

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